



**COMPANY:** Liberty Media Corporation  
**JOB TITLE:** State Tax Manager (Full-time/Exempt)  
**LOCATION:** Englewood, CO

Ranked in the top five by the *Denver Business Journal* in its 2015 review of **Best Places to Work** among large companies, Liberty Media Corporation, located in the Meridian office park area in south Denver, is a dynamic organization that owns a broad range of media, communications and entertainment businesses and investments. The team at Liberty Media also manages Liberty Interactive Corporation which owns a broad array of video, retail, ecommerce, and other businesses and investments, as well as Liberty Broadband Corporation, Liberty Expedia Holdings, Inc., and Liberty TripAdvisor Holdings, Inc.

Liberty Media Corporation is seeking a strong, experienced **State Tax Manager** to join our deep and knowledgeable tax team to assist in managing and maintaining the Company's tax accounting, tax compliance, and tax operations function and implement an overall tax planning strategy.

#### **ESSENTIAL FUNCTIONS:**

##### Compliance

- Work with Company subsidiaries and departments to obtain proper and timely information so tax returns can be completed.
- Research, resolve and document tax issues related to positions taken on tax returns.
- Preparation of separate and combined multi-state income, franchise and gross receipts tax returns.
- Preparation of quarterly estimated state tax payments and extensions.
- Maintain state tax calendar.
- Prepare and provide guidance on multi-state allocation and apportionment.

##### Accounting for Income Taxes

- Assist in the calculation and review of state effective tax rates.
- Collaborate with others in the tax and accounting departments as well as external auditors on tax and accounting issues impacting the company financials.
- Prepare memos on various state issues impacting the company financials.

##### Tax Research

- Perform tax research and make recommendations regarding various state income and franchise tax issues.
- Monitor and keep current on tax legislation and provide advice on state tax issues.

- Identify opportunities and risks and make recommendations to manage tax liabilities and risk.

#### State Income Tax Audits

- Assist with state income tax audits and controversy matters including corresponding and working with state auditors.
- Coordinate with outside service providers on audit responses and defenses.
- Gather information and prepare responses to audit information requests.
- Work with Company subsidiaries as well as internal departments on audit responses.

#### Sales and Use Tax

- Research routine sales and use tax issues that arise from the business activities of the Company and its subsidiaries.
- Perform other duties as assigned.
- Assist with various special projects as needed.

#### **QUALIFICATIONS:**

- Bachelor's degree in Accounting
- CPA or MST required
- 5 to 10 years of state and local tax experience with the Big 4, a regional or national CPA firm, or with a large multi-state public company.
- Comprehensive experience and knowledge of Microsoft Office Products
- Proficient with online tax research tools
- Extensive experience with CorpTax tax preparation software
- Strong organizational and problem solving skills
- Strong planning and research skills
- Strong communications skills – both verbal and written
- Excellent people skills with a willingness to work effectively with others within the tax department, other internal department, outside service providers and various state auditors or officials.
- Self-Starter and people oriented.
- Strong technical knowledge in multi-state taxation as well as working knowledge of federal income tax concepts.

*Liberty Media Corporation is an equal opportunity and drug-free workplace employer.*

To apply for this position, please email your resume with a cover letter addressed to Liberty Media at [jobposting3@libertymedia.com](mailto:jobposting3@libertymedia.com). No phone calls please. No unsolicited 3<sup>rd</sup> party agencies.